

# Tracey Helton

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Objective	To Administer Public Health Programs in Urban Communities		
Experience	1999-2004	SAGE Project	SF CAL
	Manager		
	<ul style="list-style-type: none"><li>▪ Implemented Substance Abuse programs</li><li>▪ Developed Community Interventions</li><li>▪ Managed 12 employees</li><li>▪ Created Curriculum</li><li>▪ Worked collaboratively with other agencies</li><li>▪ Wrote grants</li><li>▪ Performed over 200 presentations for the agency</li></ul>		
Experience	2000-present	DOPE Project	
	Overdose Educator		
	<ul style="list-style-type: none"><li>▪ Worked tirelessly to end deaths from drug overdoses</li></ul>		
Experience	2004- present	UCSF	SF CA
	Social Work Associate		
	<ul style="list-style-type: none"><li>▪ Maintain caseloads of 40 clients</li><li>▪ Complete extensive documentation requirement</li><li>▪ Work collaboratively with outside agencies</li></ul>		
Education	2005-present	San Francisco State University	SF CA
	<ul style="list-style-type: none"><li>▪ Pursuing MPA to be completed in 2007</li></ul>		
	2005	San Francisco State University	
	BS in Business Administration		
	Substance Abuse Counseling Certificate		
	Domestic Violence Counseling Certificate		
Interests	Labor relations, Harm Reduction, Social Justice		