

**J. Paul Leonard Library
Reserve Book Room**

Electronic Reserves course Page Request Form

Instructor _____

Dept. & Course No. _____

Course Title _____

Semester _____

Email _____

Phone No. _____

TA _____ **Email** _____

Access to the electronic reserve page is password protected. Please specify a password for your course: {Passwords should not be course and number, instructor's name, instructor's email alias, any words contained in the course title, or current semester (i.e., fall2001)}

(Passwords are case sensitive – use up to 20 characters)

Web sites to link to your course page (please include **Title** and complete **URL**)

In accepting material for Electronic Reserves the Library assumes that the use falls within the Fair Use provision of Section 107 of the U.S. Copyright Law (Title 17, US Code).

Document Ordering:

Time Order _____

Alphabetical _____

Office use only

Received By _____ Date _____

CCA Form Signed _____