

MONIKA A. V. O' SULLIVAN

monika_villanueva@yahoo.com

SUMMARY OF EXPERIENCE

Environmental Protection Agency, Region 9

June 2006- Present

Case Development Cost Recovery Section, Superfund Division
San Francisco, California
Kathi Moore, (415)972-3271
Enforcement Officer

Life Scientist GS-401-11

- Work as part of a team that includes a Remedial Project Manager and Site Attorney to identify Potentially Responsible Parties (PRP's)
- Work collaboratively with other outside agencies to gather information on PRP's
- Plan and conduct environmental investigations at Superfund sites to develop evidence of liability of Potentially Responsible Parties under CERCLA
- Periodically conduct on-site inspections of facilities to investigate use of hazardous wastes
- Manage enforcement contract to ensure goals are met, while still maintaining an efficient budget

Environmental Protection Agency, Region 9

June 2005- June 2006

Federal Facilities Branch, Superfund Division
San Francisco, California
Kathleen Johnson, (415) 972-3873
Office Automation Clerk

Office Automation Clerk, GS-04-01

- Performed various administrative work, i.e. mail-outs, answering telephones, ensuring printer stations had paper, recycling, provide logistical support for meetings
- Assisted Remedial Project Managers with special projects as needed, i.e. assisted in drafting report for Norton Air Force Base, logistics for meetings for China Initiative, used GIS to create maps for fact sheets

World Center for Birds of Prey

September 2004- December 2004

Boise, Idaho
Cathie Nigro, (208) 362-3716
Intern/Volunteer/Docent

- Updated and edited Volunteer Manual
- Assisted staff with various jobs

Environmental Protection Agency, Region 9

June 2004- August 2004

San Francisco, California
Matt Haber, (415) 947- 4154
Environmental Protection Assistant

- Worked with Air Division Senior Staff on the West Coast Diesel Emissions Collaborative
- Planned logistics for the first West Coast Diesel Emissions Collaborative workshop with 125 attendees
- Assisted with planning many workgroup meetings for 8-20 people from various sectors
- Assisted in the creation of the original West Coast Diesel Emissions Collaborative website
- Performed various administrative work such as answering phones and responding to emails

Climate Protection Campaign

Sonoma County, California
 Ann Hancock, (707) 829-1224
 Intern

January 2003- October 2003

- Gathered information for green house gas inventory for the city of Cotati, California
- Input data into ICLEI software to convert data into pounds of carbon dioxide
- Conducted presentations to City Council regarding status of inventory

ACCOMPLISHMENTS

- Graduated from Sonoma State University Cum Laude
- Member of Pi Alpha Alpha Honor Society at San Francisco State University
- Active participant in various groups and activities throughout the Region, such as the EMS Team, Picnic Planning Committee and the Asian American Pacific Islander Group
- Nominated for ACE Award in 2006
- Fall 2005, President's Award for Volunteering, Bronze Award

EDUCATION

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| 2006- 2009 | Diploma, Masters of Public Administration
San Francisco State University |
| 2005-2006 | Diploma, Bachelor of Arts, Cum Laude Graduate
Environmental Studies Major & Geography Minor
Sonoma State University, Rohnert Park, California |
| 2004-2005 | Environmental Studies & Geography Minor
Boise State University, Boise, Idaho |
| 2002-2004 | General Education, Environmental Studies & Geography
Sonoma State University, Rohnert Park, California |
| June 2002 | High School Diploma, Graduated with High Honors
St. Patrick-St. Vincent High, Vallejo, California |

WORK RELATED TRAINING

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| MLDP: Strategic Thinking, Planning, & Adapting to Change | November 2007 |
| 40 Hours Health & Safety Training | August 2006 |
| Health & Safety Recertification | March 2008, March 2009 |

OTHER QUALIFICATIONS

- Experience with using ArcGIS, aGIS mapping application
- Highly motivated, responsible individual
- Quick learner always willing to take on new things
- Work great in a team setting

REFERENCES:

Thanne Cox, Former Supervisor, (415) 972-3908
 Kathleen Johnson, Former Supervisor, (415) 972-3873
 Ann Hancock, Former Supervisor, (707) 829-1224
 Thomas Jacobsen, Professor of Environmental Studies, (707) 664-3145